

General Care for Upholstery

Standard Commercial Grade Fabrics

- Periodic light vacuuming and imbedded particle removal helps maintain cover material.
- Loose cushions should be turned and fluffed to prevent excessive wear.
- Prompt blotting up of spills with a dry cloth provides best result.
- Ordinary dirt and stains should be removed with a mild soap or shampoo and water, finish by rinsing that area with water and blot it dry.
- For <u>Crypton &Vinyl</u> follow the steps outlined above, but where a persistent stain exists fashion a paste of equal parts laundry detergent and water let sit for a minute or two, and then rinse with water and blot dry.

General Care for Wood Furniture

- Wood furniture generally has a lacquer top coat, which is hard and glossy. It can be brittle and maybe dented or chipped with a hard blow.
- Establish a routine of regular dusting with a dry untreated cloth.
- Avoid using water on wood furniture if some is used dry exposed area with a cloth immediately thereafter.
- Wood polish (w/o Silicone) is recommended but just once or twice a year. Wipe polish in the same direction as the wood grain runs. Avoid using wax(s).
- <u>Laminate Tops</u> should come clean with a water dampened rag dry any excess water off immediately.

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